

Heart of Texas Corvette Club (HOTCC) Bylaws

Article I - Name of Club

The official name for the Club is Heart of Texas Corvette Club (herein after referred to as “HOTCC” or “The Club”) located in central Texas.

Article II - Purpose

1. The purpose of this Club is to provide an opportunity for Corvette owners and enthusiasts to gather socially and promote their interest in Corvettes as a respectable hobby. This Club will engage in activities and events which promote public interest, stimulate pride of ownership, and encourage the communication, education and camaraderie of fellow enthusiasts and the public. HOTCC annually supports various Central Texas School Districts automotive curriculums with automotive college scholarships to graduating seniors, the Temple VA Volunteer Services, and the TriCounty Toy Run of Central Texas.
2. HOTCC will host social activities, charity events and car show in which club members are encouraged to participate.
3. HOTCC is a not-for-profit social organization and shall be allowed a reasonable amount in its treasury for operating expenses. The Club reserves the right to have and acquire sponsors for the support of any of its events or activities. No HOTCC officers or members are paid a salary or compensation for their services in any way.
4. HOTCC is a “Member in Good Standing” with the National Corvette Museum (NCM) located in Bowling Green, KY
5. The Club Bylaws will be reviewed annually, or as needed, by the Board of Directors and updated as required.

Article III - Membership

HOTCC will offer two (2) types of memberships chargeable to those who are licensed drivers and 18 years of age or older.

1. **Car Membership(s)** - to the owner and their spouse/significant other for Chevrolet Corvettes. They can vote and hold office.

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2. **Corvette Enthusiast Membership** - to anyone else who owns a car other than a Corvette and wishes to support and participate in Club activities. They can vote and hold office.
3. **Honorary Membership** - HOTCC offers free-of-charge Honorary Memberships for underage children of members. Honorary members cannot vote or hold office.
4. Membership includes the following benefits:
 - A. Attend meetings.
 - B. Hold an elected office (Honorary members are not eligible to hold an elected office)
 - C. Chair or be a member of a committee (Honorary members are not eligible to be on a committee)
 - D. Vote on items that come before the general body (Honorary members are not eligible to vote)
 - E. Volunteer with other club functions (ie, HOTCC Car Show)
 - F. Participate in HOTCC social events, car cruises, and charity events.
5. Membership Dues:
 - A. Membership dues are \$40.00 per person annually for all members. The membership year runs from January 1 through December 31. Individuals who join in the last quarter of the year (October, November, and December) are exempt from paying dues for the following year. All dues are non-refundable for any reason.
 - B. The Membership Director will begin collecting dues in January. Annual dues are to be paid at the first meeting in January and are considered delinquent if not paid by the March meeting. To be re-instated in the club membership, dues must be paid. After the March meeting, members are moved to an inactive status.

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- C. Individuals wishing to join HOTCC must submit a completed Membership Form (see Exhibit A), along with their dues, and turn them in to the Membership Director or any current Officer. Current members are required to complete a new Membership Form each year when they pay their dues. Completing the Membership form annually helps keep the member's information accurate and current.
6. Membership isn't considered complete until the dues are paid, and the Membership Form is completed and turned in.

Article IV – Club Rules

1. Members will conduct themselves in a reasonable and orderly manner at all meetings, activities, or events representing the club or conducting club business.
2. Members will comply with all motor vehicle laws and/or ordinances when participating in or attending any club activity, event or gathering.
3. Members will respect one another's property and encourage others at events, car shows, or activities to do the same.
4. Members understand that they are to work towards promoting and assisting club officers in the promotion and betterment of the club in accordance with Article I of the Bylaws.
5. Any violation of the above rules may result in a verbal or written warning, or termination of membership in the club. If membership is terminated, this individual will not be allowed to rejoin the club.
6. If a member violates the club rules, the infraction will be reviewed by the Club Officers and a determination as to the severity of the violation will be made by the Club Officers. Any club member may report a suspected violation.
7. If it is determined that a club member needs to be removed, that member will have until the next club meeting to appeal. Appeals will be considered by Club Officers and their decision will be final.
8. Club members are encouraged to join the HOTCC Facebook Group Page. This will be the primary source for communicating with Club members regarding Club activities, meetings, car shows, dinner runs, etc. The HOTCC Facebook Group Page is for HOTCC members only.
9. Club members are encouraged to send any articles, photos, events, etc that would be of interest to the public to our Club Website Manager at John@thepetes.net. He will continually keep our website updated. Our website address is www.hotcctx.com. The HOCC Website is open to the public.
10. Club Officers and members understand there is no salaried compensation for the positions held nor is their property given to them. Club Officers and members are however, reimbursed for purchases made on the club's behalf upon approval of the current Officers.

Article V – Meetings

Meetings will be held monthly on the first Thursday of each month. Time and location will be determined by the Vice President. Since HOTCC is a social club, members meet at various restaurants in the membership area. The Club President will preside over meetings unless that individual is unable, then the Vice President will preside over the meeting.

Article VI - Club Officers and Elections

1. Club Officers shall include the following positions:
 - A. President
 - B. Vice President
 - C. Treasurer
 - D. Secretary
 - E. Membership Director
 - F. Activities Director
 - G. Scholarship Director
 - H. National Corvette Museum (NCM) Ambassador
 - I. Merchandise Manager (non-officer position)
 - J. Website Manager (non-officer position)
2. The Board of Directors will consist of the Club Officers.
3. Club Elections:
 - A. Term of office for Officers will be one calendar year. An officer may serve two calendar years consecutively. The general membership may vote to allow an officer to serve for than two terms.
 - B. Each Officer will be elected by a majority vote of the eligible voting members at the December meeting. If a position has multiple nominees, voting will occur by secret written ballot.
 - C. Nominations for the coming year will begin with the October meeting and conclude with the November meeting. Nominees must be submitted prior to December meeting to the President.
 - D. Ballots will be written and the vote for the new years' officers will take place at the December meeting.
 - E. For an individual to be nominated for an office, that person must be a member of HOTCC for four months and attend two club meetings.

Article VII - Duties and Responsibilities of Officers

1. Collectively, the Board of Directors has the authority to represent all members of HOTCC with regards to all routine operational practices and decisions; and to take whatever necessary actions are deemed appropriate to achieve HOTCC's purpose as defined in Article II of the Bylaws.
2. The Board of Directors will also have the authority, without prior membership approval, to obligate the club and expend up to \$250.00 from the general account in support of the operations of HOTCC. Any non-routine expenditures of more than \$250.00 must be presented to the membership at a monthly meeting for approval.
3. The Board of Directors is obligated to always strive to make sound operational and financial decisions in support of HOTCC.
4. Job descriptions will include but not be limited to:
 - A. President:
 1. Preside over business and Board of Directors meetings and serve as the Chairman of the Board of Directors.
 2. With concurrence from the elected officers, may appoint an additional non-elected member to the Board of Directors who will serve no more than a one-year term. This appointee will have authority to vote on all Board of Directors matters.
 3. Appoint committees, as necessary to meet the needs of the club.
 4. Provide planning strategies that support HOTCC's welfare and future success.
 5. Ensure smooth transition from outgoing officers to new incoming officers.
 6. Send Website Manager periodic updates on Club events, members, and forms.
 7. The President supervises the Merchandise Manager and Website Manager.
 8. Turn over any club documentation to the new officer at end of term.

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B. Vice President:

1. In the absence of the President, preside at the Board of Director's meetings and Business meetings.
2. Assist the President in arranging and scheduling monthly business meeting locations.
3. Assist the President when required.
4. Maintain and develop relationships with all sponsors.
5. Assist in the coordination of activities.
6. Turn over any club documentation to the new officer at end of term.

C. Treasurer:

1. Establish procedures for documenting and recording all transactions. Reconcile all club accounts.
2. Develop an annual budget plan for the Board of Directors review in October; for membership review in November; and membership approval in December.
3. Provide a monthly financial report at each monthly meeting.
4. Responsible for all payments and deposits of funds.
5. Ensure that all payments and obligations are in accordance with the Bylaws; establish and approve alternate signature on all financial accounts.
6. Shall be responsible for the filing of all necessary financial documents such as:
 - a. IRS Form 990-N ePostcard (See Exhibit C)
 - b. Annually file Form 802, Periodic report of a nonprofit organization.
7. Responsible for 50/50 Drawing at monthly meetings
8. Turn over all annual documents to the new officer at end of term.

D. Secretary:

1. Keep the minutes of the club meetings and Board of Director's meeting.
2. Maintain all written communications for the club.
3. Assume the responsibilities of the Membership Director in her absence.
4. Assist club officers in preparing written documentation.
5. Maintain a history of meetings for one (1) year.
6. Assist Membership Director as needed.
7. Turn over all annual documents to the new officer at end of term.
8. Maintain the Club Bylaws
9. Maintain storage of HOTCC documents and records.

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E. Membership Director:

1. Process and maintain all membership forms.
2. Update the Membership Form as needed.
3. Maintain and update Membership Roster with all current member information and provide Club Officers with an updated roster monthly. Member information is for Club business only.
4. Assume the duties of the Secretary in their absence.
5. Collect all dues from members and give to the Treasurer as required (next meeting or social).
6. Respond to all Facebook membership requests including sending applications and PayPal invoices.
7. ??Send Website Manager periodic updates on members and forms ??
8. Turn over all annual documents to the new officer at end of term.

F. Activities Director:

1. Organize and be the point of contact for HOTCC activities (social events, dinner runs, car cruises and charity events).
2. Willing to promote HOTCC to prospective members by Facebook, email correspondence, phone or in person.
3. Promote outings and activities through Facebook, website, and emails.
4. Responsible for HOTCC's Facebook Business Page.
5. Turn over all annual documents to the new officer at end of term.

G. Scholarship Director:

1. Process and maintain all Scholarship applications (Exhibit D).
2. Update the Scholarship Form as needed.
3. Maintain and update Scholarship Roster with those receiving club funds.
4. Present annual Scholarship applications to club members for award voting at the appropriate monthly meeting.
5. Turn over all annual documents to the new officer at end of term.

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H. National Corvette Museum (NCM) Ambassador:

1. The NCM Ambassador is an appointed position by the club president. The NCM Ambassador will have all the same rights and privileges as the other officers.
2. Maintain a record of all NCM activities and inform the club monthly.
3. Serves as Liaison between the HOTCC and National Corvette Museum.
4. Assist the Activities Director with NCM events that interest HOTCC members.
5. Assists the Activities Director with HOTCC activities and events.
6. Turn over all annual documents to the new officer at end of term.

I. Merchandise Manager

1. Purchase items needed to support the membership.
2. Make up new member packet (free to new members) containing one each – Welcome Letter, List of Officers, Bylaws, cap, windshield decal, patch, name badges, HOTCC logo dash plaque and membership certificate.
3. Over the counter sales to current members are:
 - a. Cap – cost + 50% mark up
 - b. Windshield decal – cost + 100% mark up
 - c. Patch – cost + 100% mark up
 - d. Name badge – cost + 50% mark up
 - e. HOTCC Logo Dash Plaque - \$0.00
 - f. Membership Certificate - \$.00
4. Maintain an inventory of hats, T-shirts, windshield decals, patches, name badges, and HOTCC logo dash plaque to give to new club members.
5. Work with the Membership Director regarding new members joined.
6. The Merchandise Manager is not a Club Officer but serves under the supervision of the President.
7. Turn over all annual documents to the new officer at end of term.

J. Website Manager

1. Website address is www.hotcctx.com
2. Officers should send an email to john@thepetes.net with documents or information to be added to the website.
3. The Website Manager is not a Club Officer but serves under the supervision of the President.

Article VIII - Power Vested in Club

1. The control of the club will be vested in its membership.
2. Making a motion: Any club member may make a motion. It will then be discussed by the members in attendance, and then seconded by another member before it can be brought before the club for a vote. A majority vote of eligible members attending the meeting will need to be met for the motion to be approved. Motions may be tabled by the Board of Directors to be discussed at a future meeting.
3. In the event, there are no nominees for one of the club offices, the remaining club officers will determine what to do with that position and bring it to the membership for approval at the next meeting. If there should be a case where more than one position will be open, then the same shall apply as above, the membership may vote on continuing the club and run it short-handed or discontinue the club.

Article IX – Club Property and Personal Liability

1. All club equipment, papers, pictures, records, or other items will remain the property of HOTCC.
2. Personal Liability: All persons or corporations extending credit, contracting with, or having any claim against the club or its officers shall look only to the funds and property of the club for payment. Any such contract or claim for payment of any debt, damage, judgment, or any other money that otherwise becomes due or payable to them from the club. Therefore, neither the members of the club nor its officers (past, present, or future) shall be liable personally thereof.
3. The club shall not be held liable for any loss or damage due to fire, theft, weather, vandalism, or accidents at any function that the club attends or hosts.

Article X – Bylaws

1. These Bylaws have been adopted by the Board of Directors.
2. These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by the Board of Directors present at any regular meeting or special meeting. Notification to the general membership will be by email.

Article XI – Logo

1. The HOTCC Logo (Exhibit B) was created and approved by the Board of Directors when HOTCC was formed in 2012 and is the only logo sanctioned for use for marketing items, clothing apparel, and general use by the Club.
2. Any additional marketing items purchased need prior officer's approval.

Article XII – Rules of Order

The current edition of Robert's Rules of Order will be the final source of authority in all questions of parliamentary procedures provided they are consistent with the Bylaws of HOTCC.

Original Bylaws Effective October 2015 Bylaws Revised
November 2018 Bylaws Revised January 24, 2019
Bylaws Approved February 5, 2020
Bylaws Approved July 9, 2020 Bylaws Revised August 2021
Bylaws Approved September 2021 Bylaws Revised October
2022 Bylaws Revised October 2023
Bylaws Revised /Approved on February 6, 2025



Heart of Texas Corvette Club (HOTCC)

2025 Membership Form

Exhibit A, Page 1 of 2

The Heart of Texas Corvette Club (HOTCC) is a social club for persons having a common interest in the appreciation and construction of Chevrolet Corvettes. As such, the Club promotes fellowship among Corvette owners and enthusiasts through social activities, car shows, community charity events, and monthly business meetings. Events coordinated by the HOTCC Activities Director include: lunch/dinner runs, scenic drives, charity events (food drive, toy drive), social gatherings at a member's home, and the Annual Christmas Party with the White Elephant Gift Exchange. We love to have fun, get to know new friends, and admire the beauty of the Corvette and our enthusiast's cars.

Application for Membership

Membership dues provide scholarships for high school students to earn a scholarship to attend college if they are enrolled in an automotive program, the TriCounty Run, and the VA Center. The membership fee is \$40.00 per person. *Dues can be paid at the monthly Business Meetings, via PayPal, or a check can be mailed to HOTCC's P O Box 1514, Temple, TX 76503.* If a member joins during the last quarter of the year (October - December), the member is exempt from paying dues in January of the following year. Club membership is open to both Corvette owners and non-Corvette owners (enthusiast).

Single Membership (\$40)			Husband/Wife/SO Membership (\$80)				
Member's Name			Spouse or S/O Name				
Date of Birth MM/DD	MM	Day	MM	Day	If spouse is a member		
Home Address							
City			State	Zip			
Cell Phone - His				Cell Phone - Hers			
Email Address - His							
Email Address - Hers							

Do you want your contact information printed in the HOTCC Directory?	Yes	No
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Are you or your spouse a Corvette owner?	Yes	No
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If so, Model Year:		Color						
<i>Please circle one:</i>	C1	C2	C3	C4	C5	C6	C7	C8
Model Type (circle):	Convertible		Coupe	Grand Sport		Z06	Z51	ZR1

If you have more than one Corvette, please list them on the back of this form.

Are you currently a National Corvette Museum (NCM) Member? If you are a NCM Member, please notify Ray Slanga (rflsanga@gmail.com). If you are not a member of the NCM, Ray Slanga can provide you with info on how to become a member.	Yes	No
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When signing this application form, you are agreeing that HOTCC (club or member) will not be responsible for any accidents while traveling with the Club.

Signature/His		Date	
Signature/Hers		Date	

HOTCC Membership Director Use Only

Amount Paid		Cash or Check (circle)	Date	
Emailed Membership Form to Member & HOTCC Officers			Date	
Updated Membership Email Distribution List			Date	
Added new member's information to the HOTCC Roster			Date	
Welcome Packet Given to Member(s)			Date	



Heart of Texas Corvette Club (HOTCC)

2025 Membership Form

Exhibit A, Page 2 of 2

Member's Name		Spouse or S/O Name	
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Model Year:		Color						
<i>Please circle one:</i>	C1	C2	C3	C4	C5	C6	C7	C8

Model Type (circle):	Convertible	Coupe	Grand Sport	Z06	Other -
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Model Year:		Color						
<i>Please circle one:</i>	C1	C2	C3	C4	C5	C6	C7	C8

Model Type (circle):	Convertible	Coupe	Grand Sport	Z06	Other -
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Model Year:		Color						
<i>Please circle one:</i>	C1	C2	C3	C4	C5	C6	C7	C8

Model Type (circle):	Convertible	Coupe	Grand Sport	Z06	Other -
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Enthusiast's Car Information								
Model Year:		Make		Color				
Model Type (circle):	Convertible	Coupe	Sedan	Truck	SUV			

Exhibit B



Exhibit C

[Home](#) | [Security Profile](#) | [Logout](#)

Electronically file your Form 990-N (e-Postcard)

e-Postcard Profile

Before you can create a Form 990-N (e-Postcard), you must create your e-Postcard Profile. Your e-Postcard Profile allows you to:

1. Designate your e-Postcard Profile as either a "Preparer" or "Exempt Organization"
2. Add EINs to your e-Postcard Profile
3. Remove EINs from your e-Postcard Profile

More information on who must file a Form 990-N

Once created, you can **update your e-Postcard profile at any time**
Click the button below to get started

[MANAGE E-POSTCARD PROFILE](#)

Manage Form 990-N Submissions

Once your e-Postcard Profile is created, you can use the Manage Form 990-N Submissions page to:

1. Create a Form 990-N
2. View the status of your existing Form 990-N submission(s)
3. Edit an in-progress Form 990-N
4. Delete an in-progress Form 990-N

[MANAGE FORM 990-N SUBMISSIONS](#)

SCHOLARSHIP APPLICATION PACKET

2024 – 2025

Heart of Texas Corvette Club Scholarship Program (Exhibit D)

HOTCC announces the **2024 - 2025 Automotive Scholarship Awards Program**. Under the Scholarship Program, three (3) \$1,000 scholarships will be awarded to students in the Central Texas area seeking to continue their automotive sciences education.

Program Guidelines & Priorities

1. Seeking graduate seniors with a record of volunteerism in the community in non-school sponsored activities and participation in extracurricular school activities.
2. Applicants must plan to attend a technical/trade school, two (2)-year community college, or four (4)-year college or university, with the intention of studying in a field directly related to automotive sciences.
3. Scholarship funds will be paid **directly to the school**, not the student. The scholarship funds will be issued to the school or university upon receiving a certificate of enrollment, which includes the Student ID number and Financial Aid Office address.
4. Applicants must have the endorsement of their Automotive Teacher on their application attesting they are qualified for this scholarship program.
5. Applications must be received by HOTCC no later than **April 18, 2025**. Late applications will not be accepted.

Mail one copy of a completed and typed application packet. The applications will be reviewed, and recipients selected by the HOTCC Scholarship Committee. The scholarships will be awarded **May 1, 2025**, during a HOTCC monthly club meeting. A formal notification will be sent to the scholarship winners shortly thereafter.

Applications may be downloaded from the HOTCC website at www.hotcctx.com

Please submit any questions to:

Heart of Texas Corvette Club
P. O. Box 1514
Temple, TX 76503

John Hughling
254 598 9186
Vettedude24@gmail.com

SCHOLARSHIP APPLICATION PACKET

2024 – 2025

1.	Last Name:	First Name, Middle Initial:
2.	Mailing Address Street: City: State: Zip:	
3.	Daytime Telephone Number: Email Address:	
4.	Date of Birth: Month Day Year	
5.	Name and Location of High School:	
6.	Cumulative Grade Point Average (GPA): _____ (On a 4.0 scale)	
7.	How many years have you studied automotive sciences? List any Academic Awards and Honors: List any school volunteer services: List any extracurricular activities:	
8.	A. If you have decided on an Institution you will attend, please list the school's name: B. If not, list your top three (3) choices:	
9.	Please list any other scholarships applied for and any awarded:	
10.	Name & Address of Parent(s) or Legal Guardian(s): <i>(Include address if different than your own listed in Question 2.)</i> Name(s): Street: City: State: Zip:	

SCHOLARSHIP APPLICATION PACKET

2024 – 2025

	Phone Number of Parents or Legal Guardians:	Work Phone:
11.	A letter of recommendation from your Automotive Teacher at your high school.	

STATEMENT OF ACCURACY FOR STUDENTS

I hereby affirm that all the above-mentioned information provided by me is true and correct to the best of my knowledge. I also agree that if chosen as a scholarship winner, my picture may be taken and used to promote the HOTCC Scholarship Program. Winners may waive photos due to unusual or compelling circumstances.

I hereby understand that if chosen as a scholarship winner, according to the HOTCC Scholarship policy, I will try to be present at the **June 5, 2025** monthly club meeting to receive my scholarship award. The student winner may bring his/her immediate family.

I hereby understand that if chosen as a scholarship winner, according to HOTCC Scholarship policy, it is my responsibility to submit to HOTCC, no later than **August 18, 2025**, a certificate of enrollment for the fall semester, which includes the Student ID number and Financial Aid Office address.

I hereby understand I will not submit this application without all required attachments and supporting information. Incomplete applications or applications that do not meet eligibility criteria will not be considered for this scholarship.

Signature of Scholarship Applicant

Date

SCHOLARSHIP APPLICATION PACKET

2024 – 2025

STATEMENT OF SUPPORT BY GUIDANCE COUNSELOR

I hereby affirm that this application meets the criteria set forth by this scholarship program and support submission of this application to the HOTCC Scholarship Program.

Name of Guidance Counselor: _____

High School: _____

Contact information (email and phone): _____

Signature of Guidance Counselor: _____

Date: _____

SCHOLARSHIP APPLICATION PACKET 2024 – 2025

Checklist:

- Application
- Statement of Accuracy for Students
- One Letter of Recommendation from Automotive Teacher
- Guidance Counselor Statement/Signature

MAIL COMPLETED APPLICATION PACKAGE TO HOTCC:

HOTCC
P. O. Box 1514
Temple, TX 76503

Applications must be received by HOTCC no later than, April 18, 2025.

There will be no exceptions!